

BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date: OCTOBER 16, 2002 Division: TDC

Bulk Item: Yes X No Department:

AGENDA ITEM WORDING:

Approval of Cultural Umbrella event agreements for FY 2003 as per attached spreadsheet totaling \$347,643.

ITEM BACKGROUND:

In order to reduce the vast quantity of paperwork we request your approval of the Cultural events outlined on the attached spreadsheet wherein the amount of the agreement(s); the date(s) of the event(s); TDC approval; and Routing Checklists are provided.

PREVIOUS REVELANT BOCC ACTION:

At the meeting of April 19, 1005 the BOCC approved TDC's reduction of repetitive paperwork wherein TDC would provide a summary of event(s) funding information. A boilerplate Cultural event agreement is attached for your information.

CONTRACT/AGREEMENT CHANGES:

These are all new contracts

STAFF RECOMMENDATIONS:

Approval

TOTAL COST: \$347,643

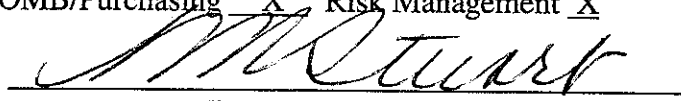
BUDGETED: Yes X No

COST TO COUNTY: \$347,643/TOURIST PAY

REVENUE PRODUCING: Yes X No AMOUNT PER MONTH Year

APPROVED BY: County Atty X OMB/Purchasing X Risk Management X

DIVISION DIRECTOR APPROVAL:


(Lynda Stuart)

DOCUMENTATION: Included X To Follow Not Required

DISPOSITION:

AGENDA ITEM # 24

FY' 2003 CULTURAL EVENTS

<u>CULTURAL UMBRELLA</u>	<u>DATE</u>	<u>AMOUNT</u>	<u>TDC APPROVED</u>
1. Marathon Community Theatre	2002/2003	\$25,000	June 25, 2002
2. St. Paul's Episcopal Church	Oct. 2002-April 2003	3,115	"
3. The Keys Players	Oct. 2002-May 31, 2003	15,000	"
4. Tennessee Williams Fine Arts Center	Oct. 1,2002- June 30,2003	25,000	"
5. Mel Fisher Maritime Heritage Soc.	Oct. 1,2002-July 20,2003	20,000	"
6. Classical Guitar Productions	Oct.1,2002-Sept. 30, 2003	10,000	"
7. Key West Players, Inc.	Oct. 1, 2002-Sept. 30, 2003	25,000	"
8. Florida Keys Art Guild	Nov. 2002 - April 2003	7,500	"
9. Keys Community Concert Band	Nov. 2002 - April 2003	8,065	"
10. Historic Seaport at Key West Bight	Nov. 2002-Dec. 8,2002	15,000	"
11. South Florida Center	Dec. 2002-March 2003	11,800	"
12. Key West Pops	Dec. 2002-March 2003	10,000	"
13. Key West Symphony	Dec. 2002-July 2003	20,924	"
14. Lower Keys Chamber	Dec. 8,2002	2,550	"
15. Committee for Art in the Park	FY' 2003	10,065	"
16. KWCA Impromptu	FY' 2003	3,960	"
17. Red Barn Actors Studio	FY' 2003	25,000	"
18. Key West Writers	FY' 2003	5,000	"
19. Key West Literary Seminar	Jan. 9-16,22, 2003	15,000	"
20. Ols Island Restoration Foundation	Jan. 10-11, Fed 14-15, Mar 7-8, 2003	5,460	"
21. San Pedro Church Women's Guild	Jan. 18,2003	5,925	"
22. FL Keys Discovery	Jan. 18-19, 2003	6,740	"
23. Key West Players	Jan. 25-26, 2003	4,500	"
24. Pigeon Key Foundation	Feb. 7-9, 2003	9,964	"
25. Key West Art Center	Feb. 22-23, 2003	4,500	"
26. Key West Garden Club	March 8-9, 2003	3,000	"
27. Barley's Bay Festival	May 9-10, 2003	15,000	"
28. Key West African American Festival	June 2003	17,500	"
29. Lower Keys Chamber	July 12, 2003	7,000	"
30. FL Keys Birding & Wildlife Festival	Oct. 10-12, 2003	10,075	"
	TOTAL	<u>\$ 347,643</u>	

Boiler Plate Agreement For Cultural Events Taking Place Between December 31, 2002 and September 30, 2003

FUNDING AGREEMENT

THIS AGREEMENT is made and entered into by and between the Board of County Commissioners of Monroe County, Florida, (hereinafter referred to as the "County") and (**Organization/Entity**). (Hereinafter referred to as "Event Sponsor");

WHEREAS, the umbrella organization under contract to the County has recommended to the Monroe County Tourist Development Council (hereinafter "TDC"), which has endorsed the recommendation, that certain monies be allocated for promotion of an event;

NOW THEREFORE; in consideration of the mutual promises contained herein, the parties agree as follows:

1. County shall pay a sum not to exceed \$_____ (**Amount of Dollars**) for promotion and related expenditures, as described in the event budget, attached hereto as Exhibit A, for production of the (**name and date of event**). Payment will be made only after Event Sponsor submits invoices and support documentation acceptable to the County's Finance Department. The advertising and promotion budget for County funding may be altered as to the individual line items, or components, within 10% of the amount stated for that item or component, without increasing the total dollar amount and without requiring a written amendment to this agreement. The general non-allocated section of an Umbrella event budget may be utilized for unforeseen permissible expenditures and for those budget lines that may require additional funds. Monroe County's performance and obligation to pay under this agreement is contingent upon an annual appropriation by the County.

2. Event Sponsor shall provide promotion and related services as described in the Sponsor's application for funding, Exhibit B, attached hereto. All advertising and public relations services or supervision of advertising and public relations will be provided through the contracted agencies of the TDC and County. The agencies of record, shall receive payment of work in progress upon submission of documented invoices associated with said event. Event sponsor fully understands that funding is obtained from tourist development taxes for which the fiscal year ends September 30, 2003. Event sponsor also understands that the funding process through which this contract was made available by County requires event sponsors to submit their payment requests as quickly as possible and to finalize all such requests before the end of the fiscal year, if at all possible. In order for the tourist development taxes to be utilized most effectively for the purpose for which they were authorized, attracting and promoting tourism, the budgeting process of the County requires the event's funding to be concluded in a timely manner. In recognition that the timeliness of payment requests is of extreme importance to the funding of future advertising and promotion for the stability of the tourist-based economy, Event Sponsor agrees to submit by September 30, 2003, all invoices and support documentation as required by the County's Finance Department rules and policies. Event Sponsor shall not be reimbursed nor will Event Sponsor's vendors be paid directly for any invoices received by the County after September 30, 2003, except that for events with promotional expenditures incurred between July 1 and

September 30, 2003, invoices must be submitted within ninety (90) days of the conclusion of the event.

3. Event Sponsor shall reimburse County for any amount of funds expended by County in connection with an event which does not occur as a result of any act or omission by Event Sponsor.

4. Event Sponsor covenants and agrees to indemnify and hold harmless Monroe County Board of County Commissioners from any and all claims for bodily injury (including death), personal injury, and property damage (including property owned by Monroe County) and any other losses, damages, and expenses (including attorney's fees) which arise out of, in connection with, or by reason of the services provided, event sponsored, or other activities and funding associated with this agreement. Should event involve the serving or distribution of alcoholic beverages, Event Sponsor shall obtain prior to the event a Liquor Liability insurance policy naming Monroe County as a co-insured.

5. Event Sponsor shall maintain records pursuant to generally accepted accounting principles for three (3) years after the event and shall permit County and its agents and employees access to said records at reasonable times.

6. County may terminate this agreement without cause upon providing written notice to Event Sponsor no less than sixty (60) days prior to the event and may terminate for breach upon providing to Event Sponsor notice at least seven (7) days prior to the effective date of the termination.

7. Event sponsor is an independent contractor and shall disclose any potential conflicts of interest as defined by Florida Statutes, Chapter 112 and Monroe County Code, Article XXI.

8. Event Sponsor warrants that he/she/it has not employed, retained or otherwise had act on his/her/its behalf any former County officer or employee in violation of Section 2 or Ordinance No. 10-1990 or any County officer or employee in violation of Section 3 of Ordinance No. 10-1990. For breach or violation of the provision the County may, at its discretion terminate this contract without liability and may also, at its discretion, deduct from the contract or purchase price, or otherwise recover, the full amount of any fee, commission, percentage, gift, or consideration paid to the former or present County officer or employee.

9. A person or affiliate who has been placed on the convicted vendor list following a conviction for public entity crime may not submit a bid on a contract to provide any goods or services to a public entity, may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work, may not submit bids on leases of real property to public entity, may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in Section 287.017, for CATEGORY TWO for a period of 36 months from the date of being placed on the convicted vendor list.

10. Logo: All promotional literature and advertising must display the **"The Florida Keys & Key West, Monroe County Tourist Development Council, Come as You Are"**, logo/trade mark adopted by the TDC and County on November, 2000 (as per attached). No reimbursement or direct payment will be considered unless this logo/trade mark is utilized.

IN WITNESS WHEREOF, each party has caused this Agreement to be executed by its duly authorized representative, the _____ day of _____, 2002.

(SEAL)

Attest: Danny L. Kolhage, Clerk

Board of County Commissioners
of Monroe County

Deputy Clerk

Mayor/Chairman

(CORPORATE SEAL)

Organization/Entity

Attest:

By. _____
Secretary

By _____
President

OR _____

Witness

Boiler Plate Agreement For Cultural Events Taking Place Before December 31, 2002

FUNDING AGREEMENT

THIS AGREEMENT is made and entered into by and between the Board of County Commissioners of Monroe County, Florida, (hereinafter referred to as the "County") and (**Organization/Entity**). (Hereinafter referred to as "Event Sponsor");

WHEREAS, the umbrella organization under contract to the County has recommended to the Monroe County Tourist Development Council (hereinafter "TDC"), which has endorsed the recommendation, that certain monies be allocated for promotion of an event;

NOW THEREFORE; in consideration of the mutual promises contained herein, the parties agree as follows:

1. County shall pay a sum not to exceed \$_____ (**Number of Dollars**) for promotion and related expenditures **effective October 1, 2002**, as described in the event budget, attached hereto as Exhibit A, for production of **the (Name of Tournament and date of Tournament)**. Payment will be made only after Event Sponsor submits invoices and support documentation acceptable to the County's Finance Department. The advertising and promotion budget for County funding may be altered as to the individual line items, or components, within 10% of the amount stated for that item or component, without increasing the total dollar amount and without requiring a written amendment to this agreement. The general non-allocated section of an Umbrella event budget may be utilized for unforeseen permissible expenditures and for those budget lines that may require additional funds. Monroe County's performance and obligation to pay under this agreement is contingent upon an annual appropriation by the County.

2. Event Sponsor shall provide promotion and related services as described in the Sponsor's application for funding, Exhibit B, attached hereto. All advertising and public relations services or supervision of advertising and public relations will be provided through the contracted agencies of the TDC and County. The agencies of record, shall receive payment of work in progress upon submission of documented invoices associated with said event. Event sponsor fully understands that funding is obtained from tourist development taxes for which the fiscal year ends September 30, 2003. Event sponsor also understands that the funding process through which this contract was made available by County requires event sponsors to submit their payment requests as quickly as possible and to finalize all such requests before the end of the fiscal year, if at all possible. In order for the tourist development taxes to be utilized most effectively for the purpose for which they were authorized, attracting and promoting tourism, the budgeting process of the County requires the event's funding to be concluded in a timely manner. In recognition that the timeliness of payment requests is of extreme importance to the funding of future advertising and promotion for the stability of the tourist-based economy, Event Sponsor agrees to submit by September 30, 2003 all invoices and support documentation as required by the County's Finance Department rules and policies. Event Sponsor shall not be reimbursed nor will Event Sponsor's vendors be paid directly for any invoices received by the County after September 30, 2003.

3. Event Sponsor shall reimburse County for any amount of funds expended by County in connection with an event which does not occur as a result of any act or omission by Event Sponsor.

4. Event Sponsor covenants and agrees to indemnify and hold harmless Monroe County Board of County Commissioners from any and all claims for bodily injury (including death), personal injury, and property damage (including property owned by Monroe County) and any other losses, damages, and expenses (including attorney's fees) which arise out of, in connection with, or by reason of the services provided, event sponsored, or other activities and funding associated with this agreement. Should event involve the serving or distribution of alcoholic beverages, Event Sponsor shall obtain prior to the event a Liquor Liability insurance policy naming Monroe County as a co-insured.

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8. Event Sponsor warrants that he/she/it has not employed, retained or otherwise had act on his/her/its behalf any former County officer or employee in violation of Section 2 or Ordinance No. 10-1990 or any County officer or employee in violation of Section 3 of Ordinance No. 10-1990. For breach or violation of the provision the County may, at its discretion terminate this contract without liability and may also, at its discretion, deduct from the contract or purchase price, or otherwise recover, the full amount of any fee, commission, percentage, gift, or consideration paid to the former or present County officer or employee.

9. A person or affiliate who has been placed on the convicted vendor list following a conviction for public entity crime may not submit a bid on a contract to provide any goods or services to a public entity, may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work, may not submit bids on leases of real property to public entity, may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in Section 287.017, for CATEGORY TWO for a period of 36 months from the date of being placed on the convicted vendor list.

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logo/trade mark adopted by the TDC and County on November, 2000 (as per attached). No reimbursement or direct payment will be considered unless this logo/trade mark is utilized.

IN WITNESS WHEREOF, each party has caused this Agreement to be executed by its duly authorized representative, the _____ day of _____, 2002.

(SEAL)
Attest: Danny L. Kolhage, Clerk

Board of County Commissioners
of Monroe County

Deputy Clerk

Mayor/Chairman

(CORPORATE SEAL)

(Organization/Entity)

Attest:

By. _____
Secretary

By _____
President

OR _____

Witness

MONROE COUNTY BOARD OF COUNTY COMMISSIONERS

CONTRACT SUMMARY

Contract with: Marathon Community Theatre Contract # _____
 Effective Date: October 16, 2002
 Expiration Date: _____

Contract Purpose/Description:

Agreement with the Marathon Community Theatre covering the Marathon Community Theatre Season 2002/2003 and the pre-promotion of 2003/2004 Season in an amount not to exceed \$25,000, FY 2003, Two Penny Cultural Umbrella Funding.

Contract Manager: Maxine Pacini 3523 TDC # 3
 (Name) (Ext.) (Department/Stop #)

for BOCC meeting on 10/16/02 Agenda Deadline: 10/2/02

CONTRACT COSTS

Total Dollar Value of Contract: \$ 25,000 Current Year Portion: \$ _____
 Budgeted? Yes ☒ No ☐ Account Codes: 115-75011-530340-T35C040X-530480
 Grant: \$ _____ 115-75011-530340-T35C040X-530410
 County Match: \$ _____

ADDITIONAL COSTS

Estimated Ongoing Costs: \$ _____/yr For: _____
 (Not included in dollar value above) (eg. maintenance, utilities, janitorial, salaries, etc.)

CONTRACT REVIEW

	Date In	Changes Needed	Reviewer	Date Out
Division Director	<u>7/24/02</u>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	<u>[Signature]</u>	<u>7/24/02</u>
Risk Management	<u>8-16-02</u>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	<u>[Signature]</u>	<u>8-16-02</u>
O.M.B./Purchasing	<u>8/15/02</u>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	<u>[Signature]</u>	<u>8/15/02</u>
County Attorney	<u>7/30/02</u>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	<u>S.Hutton</u>	<u>7/30/02</u>

Comments: _____

MONROE COUNTY BOARD OF COUNTY COMMISSIONERS

CONTRACT SUMMARY

Contract with: St. Paul's Episcopal Church Contract # _____
 Effective Date: October 16, 2002
 Expiration Date: _____

Contract Purpose/Description:

Agreement with St. Paul's Episcopal Church covering Performance at St. Paul's between October 2002- April 2003 in an amount not to exceed \$3,115, FY 2003, Two Penny Cultural Umbrella Funding.

Contract Manager: Maxine Pacini 3523 TDC # 3
 (Name) (Ext.) (Department/Stop #)

for BOCC meeting on 10/16/02 Agenda Deadline: 10/2/02

CONTRACT COSTS

Total Dollar Value of Contract: \$ 3,115 Current Year Portion: \$ _____
 Budgeted? Yes ☒ No ☐ Account Codes: 115-75011-530340-T35C445X-530480
 Grant: \$ _____
 County Match: \$ _____

ADDITIONAL COSTS

Estimated Ongoing Costs: \$ _____/yr For: _____
 (Not included in dollar value above) (eg. maintenance, utilities, janitorial, salaries, etc.)

CONTRACT REVIEW

	Date In	Changes Needed	Reviewer	Date Out
Division Director	<u>5/15/02</u>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	<u>[Signature]</u>	<u>8/12/02</u>
Risk Management	<u>8-16-02</u>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	<u>[Signature]</u>	<u>8-16-02</u>
O.M.B./Purchasing	<u>8/15/02</u>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	<u>[Signature]</u>	<u>8/15/02</u>
County Attorney	<u>8/12/02</u>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	<u>S.Hutton</u>	<u>8/12/02</u>

Comments: _____

MONROE COUNTY BOARD OF COUNTY COMMISSIONERS

CONTRACT SUMMARY

Contract with: The Keys Players Contract # _____
 Effective Date: October 16, 2002
 Expiration Date: _____

Contract Purpose/Description:
Agreement with The Keys Players covering the Key Players Season 2003 from October 1, 2003 through May 31, 2003 in an amount not to exceed \$15,000, FY 2003, Two Penny Cultural Umbrella Funding.

Contract Manager: Maxine Pacini 3523 TDC # 3
 (Name) (Ext.) (Department/Stop #)

for BOCC meeting on 10/16/02 Agenda Deadline: 10/2/02

CONTRACT COSTS

Total Dollar Value of Contract: \$ 15,000 Current Year Portion: \$ _____
 Budgeted? Yes ☒ No ☐ Account Codes: 115-75011-530340-T35C446X-530480
 Grant: \$ _____ 115-75011-530340-T35C446X-530410
 County Match: \$ _____ - - - - -

ADDITIONAL COSTS

Estimated Ongoing Costs: \$ _____/yr For: _____
 (Not included in dollar value above) (eg. maintenance, utilities, janitorial, salaries, etc.)

CONTRACT REVIEW

	Date In	Changes Needed	Reviewer	Date Out
Division Director	<u>7/17/02</u>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	<u>M. Stuart</u>	<u>7/17/02</u>
Risk Management	<u>7-26-02</u>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	<u>M. Slawik</u>	<u>7-26-02</u>
O.M.B./Purchasing	<u>7/26/02</u>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	<u>[Signature]</u>	<u>7/29/02</u>
County Attorney	<u>7/16/02</u>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	<u>S. Hutton</u>	<u>7/16/02</u>

Comments: _____

MONROE COUNTY BOARD OF COUNTY COMMISSIONERS

CONTRACT SUMMARY

Contract with: Tennessee Williams Fine Arts Center Founders Society, Inc. Contract # _____
 Effective Date: October 16, 2002
 Expiration Date: _____

Contract Purpose/Description:

Agreement with the Tennessee Williams Fine Arts Center Founders Society, Inc. for production of the Tennessee Williams Fine Arts Center Founders Society 2002-2003 Performing Arts Season covering October 1, 2002 through June 30, 2003 in an amount not to exceed \$25,000, FY 2003, Two Penny Cultural Umbrella Funding.

Contract Manager: Maxine Pacini 3523 TDC # 3
 (Name) (Ext.) (Department/Stop #)

for BOCC meeting on 10/16/02 Agenda Deadline: 10/2/02

CONTRACT COSTS

Total Dollar Value of Contract: \$ 25,000 Current Year Portion: \$ _____
 Budgeted? Yes ☒ No ☐ Account Codes: 115-75011-530340-T35C021X-530480
 Grant: \$ _____
 County Match: \$ _____

ADDITIONAL COSTS

Estimated Ongoing Costs: \$ _____/yr For: _____
 (Not included in dollar value above) (eg. maintenance, utilities, janitorial, salaries, etc.)

CONTRACT REVIEW

	Date In	Changes Needed	Reviewer	Date Out
Division Director	<u>7/17/02</u>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	<u>M. Slawik</u>	<u>7/17/02</u>
Risk Management	<u>7-26-02</u>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	<u>M. Slawik</u>	<u>7-26-02</u>
O.M.B./Purchasing	<u>7/26/02</u>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	<u>J. Hutton</u>	<u>7/29/02</u>
County Attorney	<u>7/17/02</u>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	<u>S. Hutton</u>	<u>7/17/02</u>

Comments: _____

MONROE COUNTY BOARD OF COUNTY COMMISSIONERS

CONTRACT SUMMARY

Contract with: Mel Fisher Maritime Contract # _____
Heritage Society, Inc. Effective Date: October 16, 2002
 Expiration Date: _____

Contract Purpose/Description:

Agreement with the Mel Fisher Maritime Heritage Society, Inc. covering The Last Slave Ships on October 1, 2002 through July 20, 2003 in an amount not to exceed \$20,000, FY 2003, Two Penny Cultural Umbrella Funding.

Contract Manager: Maxine Pacini 3523 TDC # 3
 (Name) (Ext.) (Department/Stop #)

for BOCC meeting on 10/16/02 Agenda Deadline: 10/2/02

CONTRACT COSTS

Total Dollar Value of Contract: \$ 20,000 Current Year Portion: \$ _____
 Budgeted? Yes ☒ No ☐ Account Codes: 115-75011-530340-T35C440X-530480
 Grant: \$ _____ 115-75011-530340-T35C440X-530410
 County Match: \$ _____

ADDITIONAL COSTS

Estimated Ongoing Costs: \$ _____/yr For: _____
 (Not included in dollar value above) (eg. maintenance, utilities, janitorial, salaries, etc.)

CONTRACT REVIEW

	Date In	Changes Needed	Reviewer	Date Out
Division Director	<u>7/17/02</u>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	<u>[Signature]</u>	<u>7/17/02</u>
Risk Management	<u>7-26-02</u>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	<u>[Signature]</u>	<u>7-26-02</u>
O.M.B./Purchasing	<u>7/26/02</u>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	<u>[Signature]</u>	<u>7/29/02</u>
County Attorney	<u>7/17/02</u>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	<u>S.Hutton</u>	<u>7/17/02</u>

Comments: _____

MONROE COUNTY BOARD OF COUNTY COMMISSIONERS

CONTRACT SUMMARY

Contract with: Classical Guitar Productions Contract # _____
 Effective Date: October 16, 2002
 Expiration Date: _____

Contract Purpose/Description:
Agreement with the Classical Guitar Productions covering the Weekend Dinner Concerts between October 1, 2002 and September 30, 2003 in an amount not to exceed \$10,000, FY 2003, Two Penny Cultural Umbrella Funding.

Contract Manager: Maxine Pacini 3523 TDC # 3
 (Name) (Ext.) (Department/Stop #)

for BOCC meeting on 10/16/02 Agenda Deadline: 10/2/02

CONTRACT COSTS

Total Dollar Value of Contract: \$ 10,000 Current Year Portion: \$ _____
 Budgeted? Yes ☒ No ☐ Account Codes: 115-75011-530340-T35C443X-530480
 Grant: \$ _____
 County Match: \$ _____

ADDITIONAL COSTS

Estimated Ongoing Costs: \$ _____/yr For: _____
 (Not included in dollar value above) (eg. maintenance, utilities, janitorial, salaries, etc.)

CONTRACT REVIEW

	Date In	Changes Needed	Reviewer	Date Out
Division Director	<u>7/29/02</u>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	<u>[Signature]</u>	<u>7/29/02</u>
Risk Management	<u>8-16-02</u>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	<u>[Signature]</u>	<u>8-16-02</u>
O.M.B./Purchasing	<u>8/15/02</u>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	<u>[Signature]</u>	<u>8/15/02</u>
County Attorney	<u>7/30/02</u>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	<u>S. Hutton</u>	<u>7/30/02</u>

Comments: _____

MONROE COUNTY BOARD OF COUNTY COMMISSIONERS

CONTRACT SUMMARY

Contract with: Key West Players, Inc. Contract # _____
 Effective Date: October 16, 2002
 Expiration Date: _____

Contract Purpose/Description:
Agreement with the Key West Players, Inc covering the Waterfront Playhouse
Theatrical Productions from October 1, 2002 through September 30, 2003 in an amount
not to exceed \$25,000, FY 2003, Two Penny Cultural Umbrella Funding.

Contract Manager: Maxine Pacini 3523 TDC # 3
 (Name) (Ext.) (Department/Stop #)

for BOCC meeting on 10/16/02 Agenda Deadline: 10/2/02

CONTRACT COSTS

Total Dollar Value of Contract: \$ 25,000 Current Year Portion: \$ _____
 Budgeted? Yes ☒ No ☐ Account Codes: 115-75011-530340-T35C023X-530480
 Grant: \$ _____
 County Match: \$ _____

ADDITIONAL COSTS

Estimated Ongoing Costs: \$ _____/yr For: _____
 (Not included in dollar value above) (eg. maintenance, utilities, janitorial, salaries, etc.)

CONTRACT REVIEW

	Date In	Changes Needed	Reviewer	Date Out
Division Director	<u>7/17/02</u>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	<u>[Signature]</u>	<u>7/17/02</u>
Risk Management	<u>7-26-02</u>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	<u>M. Starns</u>	<u>7-26-02</u>
O.M.B./Purchasing	<u>7/26/02</u>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	<u>[Signature]</u>	<u>7/29/02</u>
County Attorney	<u>7/17/02</u>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	<u>S. Hutton</u>	<u>7/17/02</u>

Comments: _____

MONROE COUNTY BOARD OF COUNTY COMMISSIONERS

CONTRACT SUMMARY

Contract with: Florida Keys Art Guild Contract # _____
Inc. Effective Date: October 16, 2002
 Expiration Date: _____

Contract Purpose/Description:
Agreement with the Florida Keys Art Guild, Inc. covering Florida Keys Art Guild
Outdoor Art Festivals from November 2002 – April 2003 in an amount not to exceed
\$7,500, FY 2003, Two Penny Cultural Umbrella Funding.

Contract Manager: Maxine Pacini 3523 TDC # 3
 (Name) (Ext.) (Department/Stop #)

for BOCC meeting on 10/16/02 Agenda Deadline: 10/2/02

CONTRACT COSTS

Total Dollar Value of Contract: \$ 7,500 Current Year Portion: \$ _____
 Budgeted? Yes ☒ No ☐ Account Codes: 115-75011-530340-T35C448X-530480
 Grant: \$ _____ 115-75011-530340-T35C448X-530410
 County Match: \$ _____

ADDITIONAL COSTS

Estimated Ongoing Costs: \$ _____/yr For: _____
 (Not included in dollar value above) (eg. maintenance, utilities, janitorial, salaries, etc.)

CONTRACT REVIEW

	Date In	Changes Needed	Reviewer	Date Out
Division Director	<u>8/22/02</u>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	<u>M. Daniels</u>	<u>8/22/02</u>
Risk Management	<u>8-25-02</u>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	<u>M. Daniels</u>	<u>8-25-02</u>
O.M.B./Purchasing	<u>8/23/02</u>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	<u>J. Hall</u>	<u>8/26/02</u>
County Attorney	<u>8/21/02</u>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	<u>S. Hutton</u>	<u>8/21/02</u>

Comments: _____

MONROE COUNTY BOARD OF COUNTY COMMISSIONERS

CONTRACT SUMMARY

Contract with: Keys Community Contract # _____
Concert Band Effective Date: October 16, 2002
 Expiration Date: _____

Contract Purpose/Description:
Agreement with the Keys Community Concert Band covering Pops in the Park from
November 2002 – April 2003 in an amount not to exceed \$8,065, FY 2003, Two Penny
Cultural Umbrella Funding.

Contract Manager: Maxine Pacini 3523 TDC # 3
 (Name) (Ext.) (Department/Stop #)

for BOCC meeting on 10/16/02 Agenda Deadline: 10/2/02

CONTRACT COSTS

Total Dollar Value of Contract: \$ 8,065 Current Year Portion: \$ _____
 Budgeted? Yes ☒ No ☐ Account Codes: 115-75011-530340-T35C449X-530480
 Grant: \$ _____ 115-75011-530340-T35C449X-530410
 County Match: \$ _____ - - - - -
 - - - - -

ADDITIONAL COSTS

Estimated Ongoing Costs: \$ _____/yr For: _____
 (Not included in dollar value above) (eg. maintenance, utilities, janitorial, salaries, etc.)

CONTRACT REVIEW

	Date In	Changes Needed	Reviewer	Date Out
Division Director	<u>8/12/02</u>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	<u>[Signature]</u>	<u>8/12/02</u>
Risk Management	<u>8-16-02</u>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	<u>[Signature]</u>	<u>8-16-02</u>
O.M.B./Purchasing	<u>8/15/02</u>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	<u>[Signature]</u>	<u>8/15/02</u>
County Attorney	<u>8/9/02</u>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	<u>S.Hutton</u>	<u>8/9/02</u>

Comments: _____

MONROE COUNTY BOARD OF COUNTY COMMISSIONERS

CONTRACT SUMMARY

Contract with: Historic Seaport at Key West Bight Contract # _____
 Effective Date: October 16, 2002
 Expiration Date: _____

Contract Purpose/Description:
Agreement with the Historic Seaport at Key West Bight covering Pirates In Paradise Festival 2002 on November 28 – December 8, 2002 in an amount not to exceed \$15,000, FY 2003, Two Penny Cultural Umbrella Funding.

Contract Manager: Maxine Pacini 3523 TDC # 3
 (Name) (Ext.) (Department/Stop #)

for BOCC meeting on 10/16/02 Agenda Deadline: 10/2/02

CONTRACT COSTS

Total Dollar Value of Contract: \$ 15,000 Current Year Portion: \$ _____
 Budgeted? Yes ☒ No ☐ Account Codes: 115-75011-530340-T35C442X-530480
 Grant: \$ _____
 County Match: \$ _____

ADDITIONAL COSTS

Estimated Ongoing Costs: \$ _____/yr For: _____
 (Not included in dollar value above) (eg. maintenance, utilities, janitorial, salaries, etc.)

CONTRACT REVIEW

	Date In	Changes Needed	Reviewer	Date Out
Division Director	<u>7/19/02</u>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	<u>[Signature]</u>	<u>7/19/02</u>
Risk Management	<u>7/26/02</u>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	<u>M. Slamb</u>	<u>7/26/02</u>
O.M.B./Purchasing	<u>7/26/02</u>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	<u>[Signature]</u>	<u>7/29/02</u>
County Attorney	<u>7/19/02</u>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	<u>S. Hutton</u>	<u>7/19/02</u>

Comments: _____

MONROE COUNTY BOARD OF COUNTY COMMISSIONERS

CONTRACT SUMMARY

Contract with:	<u>South Florida Center</u>	Contract #	<u> </u>
	<u>For The Arts</u>	Effective Date:	<u>October 16, 2002</u>
		Expiration Date:	<u> </u>

Contract Purpose/Description:

Agreement with the South Florida Center for the Arts covering the 2003 Upper Keys Concert Series, Historic Holiday Candle Walk and St. Patrick's Day Irish Concert between December 2002 and March 2003 in an amount not to exceed \$11,800, FY 2003, Two Penny Cultural Umbrella Funding.

Contract Manager:	<u>Maxine Pacini</u>	<u>3523</u>	<u>TDC # 3</u>
	(Name)	(Ext.)	(Department/Stop #)

for BOCC meeting on 10/16/02 Agenda Deadline: 10/2/02

CONTRACT COSTS

Total Dollar Value of Contract: \$ 11,800 Current Year Portion: \$ _____
 Budgeted? Yes ☒ No ☐ Account Codes: 115-75011-530340-T35C447X-530480
 Grant: \$ _____ 115-75011-530340-T35C447X-530410
 County Match: \$ _____ - - - -

ADDITIONAL COSTS

Estimated Ongoing Costs: \$ _____/yr For: _____
(Not included in dollar value above) (eg. maintenance, utilities, janitorial, salaries, etc.)

CONTRACT REVIEW

	Date In	Changes Needed	Reviewer	Date Out
Division Director	7/22/02	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	M. Slavit	7/09/02
Risk Management	7-26-02	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	M. Slavit	7-26-02
O.M.B./Purchasing	7/26/02	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	gail	7/29/02
County Attorney	7/19/02	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	S.Hutton	7/19/02

Comments: _____

MONROE COUNTY BOARD OF COUNTY COMMISSIONERS

CONTRACT SUMMARY

Contract with:	<u>The Key West Pops</u>	Contract #	<u> </u>
	<u>Orchestra</u>	Effective Date:	<u>October 16, 2002</u>
		Expiration Date:	<u> </u>

Contract Purpose/Description:
Agreement with the Key West Pops Orchestra covering the Key West Pops Orchestra between December 2002 and March 2003 in an amount not to exceed \$10,000, FY 2003, Two Penny Cultural Umbrella Funding.

Contract Manager:	<u>Maxine Pacini</u>	<u>3523</u>	<u>TDC # 3</u>
	(Name)	(Ext.)	(Department/Stop #)

for BOCC meeting on 10/16/02 Agenda Deadline: 10/2/02

CONTRACT COSTS

Total Dollar Value of Contract: \$ 10,000 Current Year Portion: \$
 Budgeted? Yes ☒ No ☐ Account Codes: 115-75011-530340-T35C421X-530480

Grant: \$

County Match: \$ _____

ADDITIONAL COSTS

Estimated Ongoing Costs: \$ _____/yr
(Not included in dollar value above)

For: _____
(eg. maintenance, utilities, janitorial, salaries, etc.)

CONTRACT REVIEW

	Date In	Changes Needed	Reviewer	Date Out
Division Director	7/27/02	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	M. Attard	7/27/02
Risk Management	7-26-02	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	M. Slawik	7-26-02
O.M.B./Purchasing	7/26/02	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	J. Ol	7/29/02
County Attorney	7/19/02	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	S. Hutton	7/19/02

Comments: _____

